

# Electrical installation

Event name:

\_\_\_\_\_

Event date:

\_\_\_\_\_

Wiesbaden Congress & Marketing GmbH  
Technisches Veranstaltungsmanagement  
P.O. Box 3840  
D-65028 Wiesbaden

Email: [veranstaltungstechnik@wicm.de](mailto:veranstaltungstechnik@wicm.de)

Please specify: Hall \_\_\_\_\_ Stand-no. \_\_\_\_\_

Exhibitor \_\_\_\_\_

Contact person \_\_\_\_\_

Tel. \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

## Billing address

Company \_\_\_\_\_

Contact person \_\_\_\_\_

Street \_\_\_\_\_

Country/ post code/ town \_\_\_\_\_

VAT ID number \_\_\_\_\_

E-Mail \_\_\_\_\_

We acknowledge the overleaf connection conditions and herewith order the amount of connection work below for the power supply of our exhibition stand at the following valid prices:

Main connection			Price
60400 8	Schuko connection max. 2.5 kW		220.00 €
60400 7	Additional Schuko connection max. 2.5 kW		190.00 €
60400 3	Connection CEE 16A max. 10 kW		250.00 €
60401	Additional connection CEE 16A max. 10 kW		220.00 €
60400 4	Connection CEE 32A max. 20 kW		370.00 €
60401 2	Additional connection CEE 32A max. 20 kW		330.00 €
60400 5	Connection CEE 63A max. 40 kW		540.00 €
60401 3	Additional connection CEE 63A max. 40 kW		480.00 €
60400 6	Connection CEE 125A max. 70 kW		1000.00 €
60401 4	Additional connection CEE 125A max. 70 kW		910.00 €
60401 8	Connection additional potential equalization *		50.00 €
60041 81	Additional costs for electricity from the hall ceiling <small>(Additional expense for laying the power from the hall ceiling. Power connections for floor and ceiling must still be ordered separately).</small>		140.00 €

Rental material power distribution		Price
604009	Power distributor, 3x Schuko distributor	10.00 €
604010	Power distributor, CEE 16A max. 10 kW	79.00 €
604000	Power distributor, CEE 32A max. 20 kW	116.00 €
604001	Power distributor, CEE 63A max. 40 kW	193.00 €
604002	Power distributor, CEE 125A max. 70 kW	235.00 €
Rental material miscellaneous		
604016	Accessories, cable bridge small (200 x 7,5 x 1,7cm)	28.00 €
604015	Accessories, cable bridge middle (100 x 29 x 4,8cm)	32.00 €
604017	Accessories, cable bridge large (100 x 60 x 7,3cm)	42.00 €
604019	Accessories, Schuko cable, 5 m, without laying	19.00 €
Service personnel for individual adjustments on site.		
604020	Service personnel per hour or part thereof	82.00 €

\* All electrically conductive constructions and equipment (that can cause contact voltage in the event of a fault), must be protected with potential equalization. The voltage per connection is 230/ 400 V. Connection to an existing equipotential bonding rail is possible. However, this must be ordered separately. Connection conditions / contract signing overleaf. Please make a drawing of the stand on the [page 30](#). All prices do not include the legal VAT.

## **Main connection:**

The main connection creates an interface between the RMCC's power system and your stand location. This is placed at only one position of your stand.

Example: If you order three Schuko connections, they will be placed at one position of your stand. The sub-distribution from the main connection to your consumers you have to do yourself. For this purpose, you can bring your own cables, which have a valid DGUV3 test. Alternatively, you can order the required accessories for a fee from our exhibitor catalog.

Please sketch on page XY the position where the main connection is to be placed.

If you order a Schuko connection, you will receive a Schuko coupling or Schuko socket as the main connection.



If you order more than one Schuko connection, it is possible that you will only receive one power distributor with the corresponding Schuko connections. See power distributor page 6.

If you order a CEE power connection, you will receive a CEE coupling or CEE socket as the main connection.



## **Power distributor:**

In addition to the main connection, power distributors can be ordered.

The following is an example of how such a power distributor can look:



Our power distributors have the following equipment at least:

1. Power distributor, CEE 16A
  - 3x Schuko socket
  
2. Power distributor , CEE 32A
  - 1x 16A CEE
  - 3x Schuko socket
  
3. Power distributor, CEE 63A
  - 3x Schuko socket
  - 1x 16A CEE
  - 1x 32A CEE
  
4. Power distributor, CEE 125A
  - 3x Schuko socket
  - 1x 16A CEE
  - 1x 32A CEE
  - 1x 63A CEE

## Contractual terms and connection conditions

for electrical installations at trade fairs and exhibitions in the RheinMain CongressCenter Wiesbaden

### A. Description of connection work

The work includes laying electrical cables with the necessary cross-section according to the provided output volume in kW, from the hall distributor or the nearest point of supply to the respective exhibition/ trade fair stand whereby the distance from the point of supply is of no relevance, as an average value was calculated in this case. The quoted prices are based on a calculation of at least 30 consumers. The prices shall be adjusted to the new situation if there are less than 30 consumers. If, in the course of the detailed planning, the power supply has to come from the hall ceiling for infrastructural reasons, additional costs may be charged. The order form has been inspected by the exhibition management. **We kindly ask you to observe the mentioned return date when placing the order; a surcharge shall be invoiced for orders received later, or the supplier shall reserve the right to accept an order.**

### B. Technical guidelines

1. The exhibitor or their agent shall not be granted access to the hall installation. Electrical work may be carried out inside the stands by the exhibitor's own qualified electricians or by licensed specialist companies according to the German VDE electro-technology association regulations. The exhibitor declares that they or persons and companies engaged by them shall observe all legal and insurance-relevant regulations during set-up, the duration of the event and de-rigging. These include amongst others VDE 0100, BGV A1, BGV A3, TRBS 1201.
2. All power distributors used must be protected with an RCD (ELCB)  $U_{\Delta n} \leq 30\text{mA}$ . Conductive elements (for example crossbeams with electrical installations) shall be included in the measurements for protection in case of indirect contact. They shall be provided with an additional protection potential equalization (copper, at least  $10\text{mm}^2$ ) by the constructor of the system (VDE0100 part 711). The point of supply at the stand area can be ordered via this order form. The potential equalization connection between the point of supply and the crossbeam can be attached by the exhibitor or the service company. Extension cables or distribution board sockets shall be used with a cable cross-section of at least  $1.5\text{mm}^2$  exclusively.
3. In the event that the registered supply is exceeded, the contractual electrician is entitled to immediately cut off the connection in order to ensure that the other exhibitors receive an even power supply. Special connections are necessary for electrical installations that cannot be supplied from the basic network due to their high connected load.
4. The supplier is entitled to inspect the electrical work that is carried out by the exhibitor or their agent and to cut off the power supply if deficits are detected. The supplier is, however, not obligated to inspect the electrical work and shall assume no liability for the same. **Particular reference is made to safety measures, protection against accidental contact and fire prevention measures, as well as non-flammable lights and device underlays.**
5. The replacement of fuses or maintenance after power failure caused by overload or other reasons shall be invoiced based on daily wage sheet.
6. WICM GmbH reserves the right to cut off the complete power supply after the end of the event for safety reasons where necessary.

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7. The complete installation material and the devices are provided on a loan basis and remain the property of the supplier. The customer shall be liable for the proper return of the same at the end of the exhibition. The rented objects shall not be insured by the lessor. Missing or damaged parts shall be invoiced at the original price. Material and rental devices that are removed from the event site shall not be taken back and shall be invoiced in full.
8. The supplier shall assume no liability for possible power failure or fluctuations in voltage and resulting damage or consequential damage. The exhibitor shall take out insurance to cover this kind of damage, where required.
9. The power supply shall be cut off if power is supplied to parties other than the contractual partner. The connection cost shall be paid even if the supply is stopped.
10. Complaints shall be communicated to the installation company without delay, in any case before the exhibition begins. If this is not carried out on time, the installation company shall maintain their claim to full payment.
11. We kindly ask you to include a drawing with the desired installations when awarding the contract. If the desired stand supply point is not provided, we shall choose the most convenient place. A subsequent change shall incur additional costs.
12. In addition, the technical guidelines and safety regulations as well as the AVB's must be observed, these can be found on [www.wiesbaden.de/avb](http://www.wiesbaden.de/avb).

## C. Terms of payment

1. After order entry, the customer shall be sent order confirmation in the form of an invoice approx. 3 weeks before the event, which is payable before the trade fair begins. Only then shall the connection be taken into operation.
2. If, during the stand installation, overtime, Saturday or Sunday work is necessary due to late arrival (24 hours before the event begins), a 25% surcharge shall be added to the fixed price.
3. These connection conditions are a component part of the agreement between the exhibitor and WICM GmbH. Amendments are not permitted and do not represent an obligation to accept any order. The general terms and conditions of Wiesbaden Congress & Marketing GmbH apply, which are available for download at [www.wiesbaden.de/avb](http://www.wiesbaden.de/avb). Upon request, we will send them to you.
4. Die Lieferung erfolgt am letzten Tag der Montage.
5. Lieferstörungen aufgrund höherer Gewalt, die die Lieferung erschweren oder unmöglich machen, hat der Vermieter auch bei fest vereinbarten Terminen nicht zu vertreten.
6. Das Mietgut ist so schnell wie möglich nach Ende der Veranstaltung abzuholen. Bei fehlendem, beschädigtem oder verschmutztem Mietgut hat der Mieter zusätzlich zum vereinbarten Mietpreis die Kosten für Ersatz, Reparatur oder Reinigung zu tragen.
7. Die Haftung des Mieters beginnt mit der Anlieferung und endet mit der Abholung. Die Mietsachen sind während der Mietzeit nicht durch den Vermieter versichert.
8. Der Vermieter behält sich das Recht vor, bei vergriffenen Artikeln gleichwertigen Ersatz zu liefern.
9. Reklamationen sind nur vor Beginn der Veranstaltung möglich. Spätere Reklamationen können nicht berücksichtigt werden.
10. Es gelten die allgemeinen Vertragsunterlagen der Wiesbaden Congress & Marketing GmbH, die unter [www.wiesbaden.de/avb](http://www.wiesbaden.de/avb) heruntergeladen werden können. Diese senden wir Ihnen auf Anfrage gerne zu.

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A processing fee of 75 € shall be charged for orders received from 6 weeks before set-up begins.  
A 20%\* surcharge shall apply for processing orders received from 4 weeks before set-up begins.  
A 30%\* surcharge shall apply for processing orders received from 2 weeks before set-up begins.  
We charge a 50%\* surcharge for requests received at short notice during set-up. Please note that short-term orders on set-up day (Monday-Saturday) are only possible until 12:00. If the set-up day falls on a Sunday or public holiday, we cannot accept any short-term orders.

\* on the respective service

**By signing this order form, the signatory confirms that the before mentioned terms and conditions are accepted and that data may be passed on to service providers of Wiesbaden Congress & Marketing GmbH for the purpose of implementing the subject of the order. In case of queries regarding your order, our service providers will contact you.**

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Place / date

Signature / company stamp

### **Return date**

up to 6 weeks before set-up starts! After that, additional costs will be charged.