

Stand cleaning - individual order

Event name:

Event date:

Please return to:

Wiesbaden Congress & Marketing GmbH
 Reinigung
 Postfach 3840
 65028 Wiesbaden

E-Mail: Reinigung_RMCC@wicm.de

Please specify: Hall _____ Stand-no. _____

Exhibitor _____

Contact person _____

Tel. _____ Fax _____

Email _____

Billing address

Company _____

Contact person _____

Street _____

Country/ post code/ town _____

VAT ID number _____

E-Mail _____

Scope of cleaning

Floor cleaning (vacuum cleaning carpeting, otherwise brushing and wet cleaning), cleaning of easily accessible surfaces with a damp cloth, incl. any possible surcharges for Sundays and public holidays. Waste disposal is invoiced separately.

The following cleaning is requested for the above stand-no.: (please tick)

One-off preliminary cleaning – on _____ (date) – after de-rig / before 1. event day

Stand area up to and including **15 m²**

flate rate 37.00 €

Cost calculation for stand area **from 16 m²**:

Basic cost				28.00 €
+ Area of _____ m ²		x 1.95 € / m ²	=	_____ €
Preliminary cleaning cost			=	_____ €

Daily cleaning – from: _____ until: _____ (date) – before the next event day

Cost calculation for stand area up to and including **15 m²**

Total cost (basic cost x days)	26.00 € / day	x _____ days	=	_____ €
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Cost calculation for stand area **from 16 m²**:

Basic cost		19.50 € / day	x _____ days	=	_____ €
+ Area of _____ m ²		x 1.50 € / m ²	= _____ € / day	x _____ days	= _____ €
Daily cleaning cost			=	_____ €	

Interim cleaning (price on request)

Service personnel (price on request)

General Terms and Conditions.

1. Payment term: 14 days after receipt of invoice.
2. The prices quoted are net prices plus VAT at the statutory rate.
3. Orders after the return date will be charged with a handling fee of 75,00 €. Orders placed 2 weeks or more before the start of the event will be subject to an additional surcharge of 30 % (on the respective service). For on-site requests at short notice (from set-up), we charge an additional surcharge of 50% (on the respective service).
4. The place of jurisdiction and performance, including for dunning proceedings, shall be Wiesbaden for both parties.
5. The order form signed by the exhibitor or his representative is legally binding.
6. By signing the application form, the correctness and completeness of all information is assured.
7. The general contract documents of Wiesbaden Congress & Marketing GmbH shall apply, which can be downloaded at www.wiesbaden.de/avb. Upon request, we will send them to you.

Place / date

Signature / company stamp

Return date

up to 3 weeks before set-up starts! After that, additional costs will be charged.



Stand cleaning - collective order

Event name:

Event date:

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Wiesbaden Congress & Marketing GmbH
Reinigung
Postfach 3840
65028 Wiesbaden

E-Mail: Reinigung_RMCC@wicm.de

Exhibitor _____

Contact person _____

Tel. _____ Fax _____

Email _____

Billing address

Company _____

Contact person _____

Street _____

Country/ post code/ town _____

VAT ID number _____

E-Mail _____

To place a collective order for every trade fair stands you can use our separate template. Please contact us or prepare the overview in a Excel-file as follows:

SAMPLE

Event: *Name of the exhibition*

One-off preliminary cleaning on: _____

For the following stand areas up to and including 15 m²

Stand-No.	Hall	Stand-Name	Stand-size	Quantity of cleaning
_____	_____	_____	sqm	_____

For the following stand areas > 15 m²

_____	_____	_____	sqm	_____
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Daily cleaning from _____ until _____

For the following stand areas up to and including 15 m²

Stand-No.	Hall	Stand-Name	Stand-size	Quantity of cleaning
_____	_____	_____	sqm	_____

For the following stand areas > 15 m²

_____	_____	_____	sqm	_____
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The scope and costs of cleaning corresponds to the data in the form "Stand cleaning - individual order". The general terms and conditions of Wiesbaden Congress & Marketing GmbH apply, which are available for download at www.wiesbaden.de/avb. Upon request, we will send them to you.

Return date

up to 3 weeks before set-up starts! After that, additional costs will be charged. The terms and conditions of the form "Stand Cleaning - Individual Order" also apply to "Stand Cleaning - Collective Order".