

Event name:

\_\_\_\_\_

Event date:

\_\_\_\_\_

Wiesbaden Congress & Marketing GmbH  
Informationstechnik  
P.O. Box 3840  
D-65028 Wiesbaden

Tel.: +49 (0)611 1729-220  
Fax: +49 (0)611 1729-52220  
Email: [it@wicm.de](mailto:it@wicm.de)

Please specify: Hall \_\_\_\_\_ Stand-no. \_\_\_\_\_

Exhibitor \_\_\_\_\_

Contact person \_\_\_\_\_

Tel. \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

## Billing address

Company \_\_\_\_\_

Contact person \_\_\_\_\_

Street \_\_\_\_\_

Country/ post code/ town \_\_\_\_\_

VAT ID number \_\_\_\_\_

E-Mail \_\_\_\_\_

## Wireless-LAN internet access for exhibitors

Redundant connected internet access / backup

Quantity	Service		Price
	WLAN access	per user per day	45.00 €

**Scope of service:** access at the entire RMCC site • 5 Mbit/s down/upstream (higher bandwidth on request) • optional public IP address • firewall protected • no volume restriction (flat rate) • log-in via personal access data • additional services on request

## Internet access via IP leased line for exhibitors

Redundant connected internet access / backup

Quantity	Service		Price
	Installation per LAN connection	single payment	165.00 €
	(In addition, internet usage fees of € 55 per event day and connection will be charged; set-up and dismantling days are free of charge).	per event day	55.00 €

**Scope of service:** 10/100/1000 Mbit/s (RJ-45) network connection (wired) installed in stand or defined location according to enclosed drawing of the stand • 5 Mbit/s down/upstream (higher bandwidth on request) • optional public IP address (on request) • firewall protected • set-up support and IT support directly at stand included in price • guaranteed VPN support • no volume restriction (flat rate) • optional multi-user capability • no additional hardware necessary for access; merely switches and network cable for your sub-distribution, if required • additional services on request.

Continued on next page.

## Telecommunications technology

Quantity	Service		Price
_____	Cordless telephone incl. national flat rate per event (insofar as available)	single payment	35.00 €

All prices do not include the legal VAT unless listed otherwise.

Please note the General Terms and Conditions for the Provision of Services on the next page.

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Place / date

Signature / company stamp

**A 30%\* surcharge shall apply for processing orders received from 4 weeks before set-up begins.**

**A 65%\* surcharge shall apply for processing orders received from 2 weeks before set-up begins.**

**We charge a 100%\* surcharge for requests received at short notice during set-up.**

\* on the respective service

## Return date

up to 4 week before set-up starts! After that, the order can no longer be guaranteed.

## General services and conditions for internet access and hardware rental

1. The listed prices include delivery, set-up and collection of the hardware. The offered products shall be taken into operation upon delivery.
2. The configuration / installation of additional equipment and software brought by the customer is NOT included in the scope of supply.
3. The usable internet bandwidth depends on the internet load and the speed of the servers providing in the internet.
4. We reserve the right to charge a 25-50% surcharge (on the respective service) for requests at short notice made during set-up.
5. A stand-by on-call service shall be available during the trade fair / exhibition opening hours at +49 (0)611 1729-220.
6. Please forward to us any questions that arise in relation to the hardware/ software, the service or performance of specific products we use.
7. Defective hardware shall be replaced as quickly as possible. We reserve the right to supply similar devices of the same quality in the event of repairs. We kindly ask you to inform us if identical hardware is urgently required.
8. The customer shall be responsible for complying with licensing terms for software they have brought themselves, even if the software was installed by us.
9. It is forbidden to operate own WLAN networks (for example via mobile phone or own routers) on the premises of the RheinMain CongressCenter.
10. All of the supplied devices are RMCC loan devices and are available to our customers on a loan basis. We kindly ask you to handle the devices with care and use them for their intended purpose. Packaging materials left with the customer shall remain with them until they are collected. Please ensure that all of the packaging materials incl. accessories are returned.
11. The loan service is at the customer's risk. The customer shall ensure that the devices are safely protected. In the event that the devices are lost, they shall be invoiced at market conditions. In the event of damage to the devices, the cost for material and labour shall be compensated. Missing parts and accessories shall be invoiced at replacement value.
12. Orders that are confirmed in writing shall be invoiced in any case insofar as there is no written cancellation up to 2 weeks before the respective event at the latest. Receipt of the cancellation must have been confirmed by the RheinMain CongressCenter.
13. Objections to the provided service shall be submitted during the event. Objections brought forward after invoicing cannot be considered or examined.
14. The general terms and conditions of Wiesbaden Congress & Marketing GmbH apply, which are available for download at [www.wiesbaden.de/avb](http://www.wiesbaden.de/avb). Upon request, we will send them to you.